

Answers

Below are the correct answers, which are shown in red. The forms of some verbs have changed from how they appeared in the box.

1. I just want to **wrap things up** with a quick summary of the most important points from the presentation. Then, we'll have about 10 minutes for questions, so **feel free** to ask me about anything that I have covered.
2. Congratulations team for putting on a really successful festival. First of all, I would like to thank the main organiser of the festival, Alice, who really **went the extra mile** in order to bring the event **to fruition**. We **ran into** quite a lot of problems putting everything together, but thanks to Alice we overcame these **setbacks** to put on an amazing event with **awe-inspiring** musicians and artists. The event managed to **draw** people from over 10 different countries, and I think with the success of this year, we can go on to organise an even bigger event next year.
3. Unfortunately, looking back on the year, our profits **have fallen short of** expectations. We need to have a meeting in order to **pinpoint** exactly what went wrong. Potentially, there was a little bit of **complacency** in the team after the very high profits from the year before. An increase in the cost of living for many of our clients may also **account for** our disappointing year.